



**Faculty of Graduate and Postdoctoral Affairs
International Doctoral Tuition Support (IDTS) Extension Request Form**

Note: All requests must be discussed and supported by the academic unit

1

Date (mm/dd/yyyy):

Term of Admission:

2

Student Name:

Department:

Degree:

Student ID#:

Carleton Email:

3

IDTS Extension (terms):

**Anticipated Degree
Completion Date (mm/yyyy):**

Please consult section 13.5 of the Graduate Regulations regarding time limits to degree completion. The IDTS bursary is available to full-time international PhD students for up to 5 calendar years from the start of their program, with a possible extension to 5 program years if the student has not already received 15 terms of IDTS support in the first 5 calendar years. Please attach the following documentation for consideration for additional bursary support:

Proof of Completion of PhD Proposal and Comprehensive Exams (as program-applicable)

One page letter explaining reason(s) for delay in program completion

One page letter of support from Supervisor(s)

Timeline of activities to complete degree

4

Confirm Registration Status:

Full-time

Part-time

5

Student Signature:

**Research/Thesis
Supervisor Signature:**

**Authorized
Departmental Signature:**

Date (mm/dd/yyyy):

6

FGPA USE ONLY (Index: REG – In Program Revision)

Request Approved

Reason for Denial:

Data Entered:

Request Denied

Date (mm/dd/yyyy):

**FGPA Administrator
Signature:**

**Charged to
Account #:**