**Faculty of Graduate and Postdoctoral Affairs**

**PROGRAMS AND PLANNING COMMITTEE**

**PROPOSAL FOR CHANGE(S) TO**

**GRADUATE SPECIAL TOPICS COURSE**

***PART A***

|  |  |
| --- | --- |
| **Old Version**:*As currently in the calendar* |  |
| **New Version**:45 words or less |  |
| **Rationale**: |  |

***PART B***

|  |  |  |  |
| --- | --- | --- | --- |
| When is the course to be offered? Please check one. | **Summer 2016** | **Fall 2016** | **Winter 2017** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Is the course to be cross-listed in other academic units and/or levels? | **YES** |  | **NO** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| If yes, please note the course code and number for each of the other units. |  |  |  |

**NB:** 1. Fill out one form for each course. Save each course as a separate document.

 2. Send form ***electronically*** as a word document to FGPA.

3. It is the responsibility of the proposing academic unit to ensure that cross-listing units also submit a change form.

4. Dual-numbered Courses (piggybacked) with 4000 level courses must also have the approval of the appropriate regional Faculty Board. Only 5000 level courses may be dual-numbered with 4000 level courses. 6000 level courses which are to be dual-numbered with 5000 level courses must include a statement in the rationale that the program understands that no undergraduate students may be registered.